

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Cory Urban, Junior Welsch, Lindsey Krom-Craven, Kevyn Soupiset, Davis Jimenez, Alan Moeder, Brock McPherson and Jolene Biggs. Also in attendance were City Administrator Kendal Francis, City Attorney Alan Glendenning and City Clerk/Finance Director Shawna Schafer.

### OPENING: PLEDGE OF ALLEGIANCE

#### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 15, 2021.
- b) **Claim's Warrant Register 12-6-21:** Covering 2021 bills to date in the amount of \$478,640.98.
- c) **Payroll Register P/R 11-19-21 & 12-3-21:** Covering payroll ending November 13, 2021, in the amount of \$456,718.50 and payroll ending November 27, 2021, in the amount of \$344,506.07.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Ms. Krom-Craven and passed with all voting in favor.

**B. OLD BUSINESS:** There was no old business.

#### C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

*The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.*

There was 1 visitor who spoke about the needs for soccer fields at Heizer Park.

1. **Service Awards:** Human Resource Director Randy Keasling announced the names of employees receiving awards this year. Mayor Schmidt and City Administrator Kendal Francis gave certificates to those employees who were present.

#### D. NEW BUSINESS

2. **Councilmember Reports:** There were no councilmember reports.

3. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
4. **Economic Development Report:** Economic Development Inc. President Sara Hayden presented her monthly report.
5. **Police Station Bond Issuance Ordinance No 4381:** David Arteberry with Stifel, Nicolaus & Company reported that the Governing Body will need to pass an ordinance authorizing the issuance of General Obligation Bonds for the new police station. There were 7 bidders, and the low bid was from FHN Financial Capital Markets at an interest rate of 1.714036. Mr. Soupiset made a motion to adopt Ordinance No 4381, authorizing the issuance of general obligation bonds. The motion was seconded by Mr. Welsch with all voting in favor.
6. **Police Station Bond Details Resolution 120621-A:** David Arteberry with Stifel, Nicolaus & Company reported that the Governing Body will need to pass a resolution authorizing the form and details of the general obligation bonds. Attached is a draft of the resolution. Mr. Welsch made a motion to approve Resolution No 120621-A, authorizing the form and details of the general obligation bonds. The motion was seconded by Ms. Krom-Craven with all voting in favor.
7. **Abatements:** Code Enforcement Art Keffer presented the following abatements.
  - B. **50 Becker Court:** There is trash and refuse on the property including, but not limited to: an appliance, pallets and general refuse that needs to be removed, located at 50 Becker Court. constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120621-B.
  - C. **409 3<sup>rd</sup> St:** There is a red colored vehicle on the property that is missing an engine, and/or is not in operable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas located at 409 3<sup>rd</sup> St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-C.
  - B. **417 3<sup>rd</sup> St:** There is a gray colored vehicle on the property that is on jacks, missing tires, and/or is not in operable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas located at 417 3<sup>rd</sup> St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-D.
  - C. **800 Monroe St:** There is trash and refuse on the property including, but not limited to: cardboard, tin, exercise equipment and general refuse that needs to be removed, located at 800 Monroe St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-E.
  - D. **821 Holland St:** There is a gray colored vehicle on the property that appears to have flat tires, the interior appears to be used as storage and/or is not in operable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas located at 821 Holland St. constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120621-F.
  - E. **1304 Holland St:** There is trash and refuse on the property including, but not limited to: an appliance and general refuse that needs to be removed, located at 923 Jefferson St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-G.

- F. **1423 8th St:** There is trash and refuse on the property including, but not limited to: scrap metal and general refuse, that needs to be removed, located at 1423 8th St. constituting an unlawful accumulation. This real estate is subject of Resolution Number 120621-H.
- G. **1504 12<sup>th</sup> St:** There is trash and refuse on the property including, but not limited to: construction material, doors, a table, tires and general refuse that needs to be removed, located at 1504 12<sup>th</sup> St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-I.
- H. **1703 Heritage:** There is trash and refuse on the property including, but not limited to: a couch and general refuse that needs to be removed, located at 1703 Heritage. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-J.
- I. **1715 Holland St:** There is trash and refuse on the property including, but not limited to: furniture and general refuse that needs to be removed, located at 1715 Holland St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-K.
- J. **1811 Stone St:** There is trash and refuse on the property including, but not limited to: scrap metal, plastic tubing, wood, lumber and general refuse that needs to be removed, located at 1811 Stone St. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-L.
- K. **1816 Hubbard St:** There is trash and refuse on the property including, but not limited to: junk pallets, appliances and general refuse, that needs to be removed, located at 1816 Hubbard St. constituting an unlawful accumulation. This real estate is subject of Resolution Number 120621-M.
- L. **1923 Adams:** There is trash and refuse on the property including, but not limited to: an appliance and general refuse that needs to be removed, located at 1923 Adams constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-N.
- M. **2418 Lakin Ave:** There is trash and refuse on the property including, but not limited to: hot tub, washer, pallets and general refuse that needs to be removed, located at 2418 Lakin Ave. constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120621-O.

Ms. Biggs made a motion to approve Resolution Numbers 120621B-O. The motion was seconded by Mr. Moeder and passed with all voting in favor.

- 8. **Master Fee Schedule:** City Administrator Kendal Francis reported that the City's executive team desires to implement an annual review of all fees that the city charges to ensure that they remain current and relevant. Currently, those fees are disbursed throughout the Code of Ordinances, obscuring them, and significantly hampering the team's ability to adequately review them. Best practice is to compile all fees into a Master Fee Schedule resolution, which allows for ease of review and adjustment. Mr. Urban made a motion to adopt Ordinance No 4382, authorizing the Governing Body to set certain fees by resolution. The motion was seconded by Mr. Soupiset and approved by a vote of 7-1, with Ms. Biggs voted against. A motion to adopt Ordinance No 4383, amending fees to comply with resolution died for lack of a motion.
- 9. **Senior Center Bathroom Remodel:** City Administrator Kendal Francis reported that we recently advertised for bids to remodel the bathrooms in the city-owned building that houses the Great Bend Senior Center to make them ADA compliant. We received 1 bid from Brentwood Builders in the amount of \$58,456. We have the funding available from the direct reimbursement of CARES funds. Ms. Biggs made a motion to approve the bid from Brentwood Builders for \$58,456 for the remodel of the Senior

Center Bathrooms. The motion was seconded by Mr. Welsch with 7 voting in favor. Mr. Moeder abstained from voting.

**10. Executive Session:** Mr. Welsch made a motion to recess to executive session for a period of 30 minutes to discuss an individual employee's performance pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1). The motion was seconded by Ms. Biggs and passed with all voting in favor. The regular meeting will resume at 7:55 p.m. The mayor called the meeting back to order at 7:55p.m. Mr. Welsch made a motion to recess to executive session again, for a period of 15 minutes to discuss an individual employee's performance pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1). The motion was seconded by Mr. Jimenez and passed with all voting in favor. The regular meeting will resume at 8:10 p.m. The mayor called the meeting back to order at 8:10 p.m. No action was taken.

## **ADJOURNMENT**

Ms. Biggs made a motion that the meeting be adjourned. Ms. Krom-Craven seconded the motion and passed with all voting in favor. The meeting was adjourned at 8:10pm.